

# INSTRUCTIONS FOR REPORT OF BASIC EMT CONTINUING EDUCATION

Part of State Form 52319 (R2 / 1-08)

DEPARTMENT OF HOMELAND SECURITY 302 West Washington Street Indianapolis, IN 46204 Telephone: (317) 232-3980
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- I. Certification as an emergency medical technician will be valid for a period of two years.
- II. To renew a certification, a certified emergency medical technician shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirements to take and report forty (40) hours of continuing education according to the following:
  - A. Participate in a minimum of thirty-four (34) hours of any combination of lectures, critiques, skills proficiency examinations, continuing education courses, or teaching sessions that review subject matter presented in the Indiana basic emergency medical technician curriculum.
  - B. Participate in a minimum of six (6) hours of audit and review.
  - C. Participate in any update course as prescribed by the commission.
  - D. Successfully complete a proficiency evaluation that tests the skills presented in the Indiana basic emergency medical technician curriculum.
- III. Notwithstanding any other provisions of 836 IAC 4-4-2, a person also certified as an emergency medical technician basic advanced, emergency medical technician - intermediate, or paramedic under IC 16-31 may substitute the required continuing education credits for those of subsection II.
- IV. An individual who fails to comply with the continuing education requirements described in 836 IAC 4-4-2 shall not exercise any of the rights or privileges of an emergency medical technician and shall cease from providing the services authorized by an emergency medical technician certification as of the date of expiration of the current certification.
- V. An individual requiring a valid emergency medical technician card to work should submit their continuing education document at least thirty (30) days prior to the certificate's expiration date.
- VI. In applying for recertification, individuals agree to comply with all recertification requirements, rules, and standards of the Indiana Emergency Medical Services Commission. The individual bears the burden of demonstrating and maintaining compliance at all times. The Indiana Emergency Medical Services Commission considers the individual to be solely responsible for his/her certification.



## BASIC EMT AUDIT & REVIEW

List each program with the date, number of hours attended, and the signature of the instructor. A minimum of six (6) hours is required.

*Only original signatures will be accepted.*

*If a Basic EMT cannot afford audit and review sessions, additional hours may be added to the continuing education hours to make up for those six (6) hours.*

DATE (month, day, year)	TOPIC OF REVIEW	INSTRUCTOR SIGNATURE	NUMBER OF HOURS
TOTAL HOURS			

## SKILLS PROFICIENCY EVALUATION

*Successfully complete proficiency evaluation that tests the skills presented in the Indiana basic emergency medical technician curriculum.*

*Credit may be given for skills directly observed by the EMS Medical Director or his designee either at an in-service or in an actual clinical setting.*

*Only original signatures will be accepted.*

SKILLS	DATE OF EVALUATION <i>(month, day, year)</i>	EVALUATOR SIGNATURE
Cardiac Arrest Management / AED		
Bag Valve Mask / Combi-tube		
Apneic Patient Oxygen Administration		
Spinal Immobilization, Seated		
Spinal Immobilization, Supine		
Patient Assessment, Trauma		
Patient Assessment, Medical		
Long Bone Immobilization		
Joint Injury Immobilization		
Traction Splint Immobilization		
Bleeding and Shock Management		
Mouth to Mask with Supplemental Oxygen		
Airway, Oxygen, Ventilation		